

Application to Travel Out of Province

CONTACT INFORMATION	
Name of Team:	Age Group:
Youth District/Adult (Senior) League :	
Team Coach or Manager's Name:	
Address:	
City:	Postal Code:
Home Telephone:	Mobile:
Email:	

We request permission to play games against opponents outside of British Columbia between the dates of:
Departure Date (dd/mm/yy):
Return Date (dd/mm/yy):

If you are entering a tournament, please provide the name and location of the event:	
Host Association Name:	
Host Association Contact Person:	
Contact Phone Number:	Mobile:
Location:	
Email:	

If you are engaging in Exhibition Games, Please list opponents and the location of the games:	
Opponents Team Name	Location

I hereby declare that the team has cleared all league/district and Provincial Cup commitments during the period the team will be absent from British Columbia:
Name of Team Coach or Manager (Please Print):
Signature of Team Coach or Manager:

Youth District/Adult (Senior) League President or Chair of the traveling team	
Name (Please print clearly):	Position:
Signature:	Date (dd/mm/yy):
British Columbia Soccer Association	
Name (Please print clearly):	Position:
Signature:	Date (dd/mm/yy):
Canadian Soccer Association (only required when travelling outside of Canada or the USA)	
Name (Please print clearly):	Position:
Signature:	Date (dd/mm/yy):

Please Check	Payment Method	
<input type="checkbox"/>	Cheque (made payable to BC Soccer Association)	
<input type="checkbox"/>	Cash	
<input type="checkbox"/>	Debit (available at office only)	
<input type="checkbox"/>	Credit Card (please provide information below or call to provide over the phone 604.299.6401)	
	Name as appears on the Credit Card:	
	Type of card (VISA or Mastercard only):	
	Credit Card number:	
	Credit Card expiry date (mm/yy):	Security code:
	Cardholder Signature:	

****Applications received less than 24 hours prior to departure may not be processed in time for the team to travel.**

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ROSTER OF PLAYERS AND TEAM OFFICIALS TRAVELING

Please complete this roster and include with Travel Application before forwarding to BC Soccer. For adult teams please complete an additional roster if you are carrying a roster of 20+ players. Youth teams aged U13-U16 can carry a roster of 18 players and youth teams aged U17-U18 can carry a roster of 20 players.

Roster Total	Players Names and Jersey Number	#	Associated Youth District/Adult League Associated	Youth District Chair/Adult (Senior) League President signature allowing release of the player*
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Position	Team Staff Names

*If the youth district chair or adult (senior) league president is not available then the designated youth district/adult (senior) league official signature will be accepted.

SUBMISSION INSTRUCTIONS

Submit to the attention of:	Connor Ranspot, Member Services Assistant	
Submit via one of the following:	1) Mail:	BC Soccer Association Office 250 – 3410 Lougheed Highway, Vancouver, BC, V5M 2A4
	2) Email:	connorranspot@bcsoccer.net
	3) Fax:	604.299.9610

APPLICATIONS WILL NOT BE PROCESSED IF ROSTER IS INCOMPLETE

If the team is traveling within Canada or the United States, the form must reach the BC Soccer offices at least 30 days prior to the teams scheduled departure. **Applications received less than 30 days prior to departure may or may not be approved. Should the association approve the application to travel the fee schedule is:**

- Received in the BC Soccer office 30 days or more prior to departure date: **\$75.00**
- Received in the BC Soccer office within 29 days prior to departure: **\$100.00**
- Received in the BC Soccer office less than 48 hours prior to departure: **\$150.00**

In instances where the team is traveling to a destination outside of Canada or the United States, the CSA required that the completed form must reach the BC Soccer offices **at least 6 months prior** to the team's departure date **accompanied with a fee of \$175.** A member of the team staff should take a copy of the approved form when traveling outside the province in case the affiliation status of the team is questioned. For more information on the BC Soccer Travel Policy and Insurance Information please visit www.bcsoccer.net.